

Karoub Associates Administrative Staff

Administrative Staff

All Administrative Staff at Karoub Associates is responsible for client support. While each have particular duties in the office, everyone is available and capable to find an answer or lend a hand. Part of the reason Karoub Associates delivers such a high quality of service is due to our administrative team.



Cheryl L. Baase, *Administrative Assistant*

Cheryl joined Karoub Associates in 1988. In addition to executive secretary responsibilities, she is responsible for legislative tracking.



Amy C. Burnett, *Administrative Assistant*

Amy joined Karoub Associates in 1997. A former Executive Assistant for the Michigan League of Savings Institutions, she is responsible for administration of the web site, computer network and PAC program.



Dottie L. Harpham, *Office Manager*

Dottie joined Karoub Associates in 1983. An executive secretary and office manager, she is also responsible for accounting and reporting responsibilities.



Dean Parker, *Receptionist*

Dean joined Karoub Associates in 1991. He serves as receptionist and collects all legislative communications including bills and resolutions.



Denise A. Pearl, *Administrative Assistant*

Denise joined Karoub Associates in 2005. A former AT&T Law and Government Affairs Senior Analyst, she has an extensive background in regulatory matters dealing with communications. She is responsible for research, legislative tracking, and client communications.



Jackie R. Salazar, *Administrative Assistant*

Jackie joined Karoub Associates in 1986. She is responsible for office materials, assists in the reporting activities and coordinates special events in the Governors Room.